

Registered Charity No. 1120876

**THE BRITAIN-NIGERIA EDUCATIONAL TRUST
ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

THE BRITAIN-NIGERIA EDUCATIONAL TRUST
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FOR THE YEAR ENDED 31 DECEMBER 2011

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THE BRITAIN-NIGERIA EDUCATIONAL TRUST
REPORT OF THE CHARITY TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2011

STATUS AND ADMINISTRATION

The Trust is a registered charity, number 1120876 governed by its Constitution dated September 4, 2007. Formerly known as 'The Alhaji Sir Abubakar Tafawa Balewa Memorial Trust', it had been founded in 1968 by members of the Britain-Nigeria Association to honour and perpetuate the memory of Nigeria's first Prime Minister. The assets and continuation of existing activities of that trust migrated to The Britain-Nigeria Educational Trust on December 31, 2007.

PRINCIPAL ACTIVITY

The broad aim of the Educational Trust is to promote friendship and understanding between the UK and Nigeria by providing reasoned financial support that directly contributes to the progress and advancement of education in Nigeria.

TRUSTEES

The Trust is administered by a Board of Trustees of not less than seven in number who shall normally serve for a three-year term. One third of the Board is therefore re-elected at each Annual General Meeting. The appointment of Trustees and Officers is made in accordance with Rule 5 of the Constitution with one seat permanently reserved for The High Commissioner for Nigeria to the United Kingdom.

The following served as Trustees during the year: -

Mr D R Reeves, MBE	(Chairman)	
Professor L J Bown, OBE		
Mr D K O Brandler	(Vice Chairman)	
Mr G M Clark	(Secretary)	
Mr T Cooke		
Ms E. Dudley	(Events Co-ordinator)	(Appointed 27 October 2011)
Mr R Fulford-Brown		Appointed 21 April 2010
Professor G L Furniss		
General (Dr) Y D Gowon		
Chief D H Griffin		Resigned 31 August 2011
Mr R Harvey		Resigned 14 July 2011
Mr J R Lee	(Treasurer)	
Mr A Oladimeji		
Mr K M Rafferty		
HE The High Commissioner for Nigeria to the UK		

Upon the resignation of Chief DH Griffin effective from 31 August 2011 Mr DKO Brandler was appointed Vice Chairman by the Trustees at their meeting held on 27 October 2011

TRUSTEE RECRUITMENT and TRAINING

Potential Trustees are identified by members of the Board and considered against the Board's requirements concerning availability, eligibility, competence and specialist skills. Achieving a balance of experience and backgrounds with first-hand knowledge of Nigeria is the objective.

Members of the Board will necessarily have an interest in the welfare and progress of Nigeria's population.

Prospective Trustees are invited to attend Board Meetings prior to accepting the role to help them gain an understanding of the work and aims of the Trust and are required to sign the Charity Commission's "Declaration of Eligibility" before their appointment. Following election they are briefed by the Chairman and provided with further information about the Trust and their role within it. They receive copies of the Constitution, the latest Report and Accounts and a copy of the Charity Commission publication "The Essential Trustee". All Trustees are kept up to date on charity issues through the Charity Commission's regular bulletins and newsletters. Attendance at relevant courses may be considered as necessary.

THE BRITAIN-NIGERIA EDUCATIONAL TRUST
REPORT OF THE CHARITY TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2011

PROFESSIONAL ADVISORS AND KEY PERSONNEL

Chairman	Mr D R Reeves, MBE
Vice Chairman	Mr D K Brandler
Secretary	Mr G M Clark
Treasurer	Mr J R Lee
Membership Secretary	Mr K M Rafferty
Address	The Africa Centre 38 King Street Covent Garden London WC2E 8JT
Bankers	HSBC Bank plc Rochester Row Branch The Peak 333 Vauxhall Bridge Road London SW1V 2EJ
Independent Examiners	Crowe Clark Whitehill LLP Aquis House 49-51 Blagrove Street Reading RG1 1PL
Resident Representative (Nigeria)	Engineer G Ojeh 677 Emma Adebifa Street, Omole 2 PO Box 19779, Ikeja Lagos, Nigeria

MEMBERSHIP

The Trust welcomes, in both the United Kingdom and Nigeria, individuals over the age of eighteen, institutions and companies who are interested in supporting its charitable objects. The benefits of membership include a newsletter, a quarterly digest that provides information about current affairs in Nigeria, a fortnightly compendium of events in and around the UK and various social fundraising functions. Tangible benefits are also provided by Arik Air International, the Royal Over-Seas League and the Nigeria High Commission.

Through its membership with the Business Council for Africa, West & Southern, corporate members and members with business connections may attend various BCA 'Nigeria' events at discounted rates.

A valuable and regular income is derived through membership subscriptions. Seventeen new members joined in 2011 while nineteen were lost (6 deaths, 6 resignations and 7 non-payments of subscriptions): Overall membership numbers reduced by 2 to 271. In addition six companies have maintained their commitment as corporate members.

Protection of its member's personal information is a commitment of the Trust, which is registered with the Information Commissioner's Office under number Z1107800.

THE BRITIAN-NIGERIA EDUCATIONAL TRUST
REPORT OF THE CHARITY TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2011

REVIEW OF THE YEAR

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's purposes and aims, and when planning future activities. In particular how planned activities will contribute to the achievement of the objectives and aims.

Although there was little improvement in the UK economic climate the level of income increased by 20.1% over 2010. Investment income rose by 62% to £8,805 while membership subscriptions and donations, which included a donation of £700 as an award by the Judging Panel for the FIRST Award for Responsible Capitalism, generated £8,978. This was supplemented by a credit of £1,328 through Gift Aid, an increase of 32% over the previous year. Regional events and the sale of Christmas cards, although lower than in previous years, produced a significant contribution (£3,668) towards the total income to £22,829 (2010 £18,963).

Recognising the importance of maintaining its support for on-going commitments this income was cautiously disbursed in support of nine deserving organisations. There was no investment this year in the E-Learning Centre at Benin University but a final payment was released upon the successful installation of the 30kva Inverter backup system approved in 2010. Following BNET's advice Uniben itself funded an electronic timer to monitor and control the actual time spent on each computer by the students and this has enabled the library management to exercise better supervision achieving more effective utilisation of each computer. It was a condition this level of control was in place before another grant was given and it is now the Trustees intention to evaluate the cost of funding another 50 computers.

This year has seen real progress in the development of the Immaculate Conception Girls' Secondary School, Umutu. An additional grant up to £30,000 (£25,040 released) was given to complete the current building work, equip and furnish the science classroom block, raise the height of the perimeter fence for added security and install a standby generator. For their part the Catholic Diocese of Warri provided the funds needed to complete the sisters' residence block and, following the Bishop's decision to allow day students, to buy a much needed school bus.

Other grants included the charity in Kaduna 'Hope for the African Village Child' who received £1,500 for learning books and other educational materials and the subscription cost (£136) of the Architectural Review magazine was paid for the benefit of those studying at the Faculty of Environmental Sciences, University of Lagos. The Gethsemane Rehabilitation Centre, Jos, which provides support and education to orphaned children, received a grant of £2,540 to renovate and equip their children's playground. Stella Maris, a mixed secondary school with a population of 200 girls and 185 boys, received a grant of £4,040 to complete the construction of a new library/laboratory complex and to furnish it with the necessary equipment. Continuing grants totalling £2,080 were awarded to two Nigerian students to enable them to complete their studies at Delta and Port Harcourt universities respectively.

The training and development of teachers remains a top priority and a further £7,063 was released to fund the third intake of 37 teachers who had enrolled on the upgrading course run by the National Teachers Institute in Kaduna. This brings the total number of teachers now benefiting under the Tafawa Balewa Teacher Award Scheme to 111. In addition a grant of £1,653 was given to VSO to extend their In-Service Teacher Training project to Gudi. This initiative has enabled a further sixty teachers, bringing the total to 120, selected from five rural primary schools within the Gudi and Akwanga region to benefit under this instruction scheme, which is managed by a VSO Volunteer sponsored by the Trust.

The first visiting academic to be appointed under The Britain-Nigeria Educational Trust Commonwealth Fellowship was Dr Simon Heap. The purpose of this Fellowship is to assist in the development of Ibadan University as a centre for postgraduate training and research of international standard and the first year's funding of £10,000 was released in 2010.

The annual Fellowship award is for a period of three months and Dr Heap travelled to Ibadan at the beginning of September to take up his assignment. His role was to contribute to the development of the university through teaching, supervision, mentoring and joint research and this was successfully completed by December 2011. In accordance with the Trust's commitment to contribute £10,000 per annum for five years the selection process to identify a second visiting academic will start early in 2012.

THE BRITIAN-NIGERIA EDUCATIONAL TRUST
REPORT OF THE CHARITY TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2011

REVIEW OF THE YEAR (continued)

Finally, the proceeds from the sale of the Trust's 2011 Christmas card, which featured a painting by BNET member Pamela Hill, was given as a grant to The Pacelli School for the Blind and Partially Sighted Children to fund the JAWS computer software and screen reader.

In total the value of all grants disbursed in 2011 was £48,191 (2010 £93,261). Governance and supporting costs including administrative expenses were £28,046, an increase of 2.3% over the previous year. This included £3,100 for the Marketing Co-ordinator's six-month period of employment and initial website development costs.

There was an operating deficit of £54,786, which was funded out of capital reducing the Fund balance to £435,800.

INVESTMENT POLICY

The objective is to maximise investment income so as to achieve a balance between income and expenditure thus limiting the need to fund out of capital. However, throughout 2011 investments remained fairly stable closing with a value of £97,047, a nominal decrease over 2010 (£97,627). No new investments are planned.

The Trustees have taken the view, in light of the continuing uncertain economic climate, to keep capital safe and generate maximum interest income through both the money market and a Charities Aid Foundation investment bond. The Trustees generally have an overall "risk-averse" attitude to investments.

RESERVES POLICY

To safeguard the future of the Trust, expenditure will normally be limited to the income derived through investments, membership subscriptions, annual appeals, bequests, regular Gift Aid donations and the sale of merchandise. However, the Trustees will consider some capital expenditure where significant and controllable projects are identified (such as a grant for a building, school extension or the endowment of a university chair/faculty) if BNET's name can be promoted. Such major capital projects are subject to a Memorandum of Understanding signed by the parties involved.

GRANT MAKING POLICY

To maximise the benefit of the Trust's limited financial resources applications for financial support are considered under three distinct categories. These are Students, Small Grants and Associated Grants.

Grants to students may be considered for undergraduates who have been recommended by either a BNET member or a person known by a Trustee or by a senior academic responsible for the student's work. Direct applications by students are not permissible.

Small Grants cover applications that have no on-going commitment or administrative requirement and are limited to a maximum award of £5,000. The Resident Representative regularly monitors all small grant awards.

A Capital Project is normally funded out of capital, requires a detailed business plan prior to approval and the Resident Representative, Nigeria closely monitors its progress during implementation.

Associated grants cover applications from other organisations who themselves are financially committed to the support of education in Nigeria. The condition of participation with a partner organisation is that they would be responsible for administration and management of any award. Such awards are limited to a maximum of £10,000 per annum for a period not exceeding five years.

THE BRITIAN-NIGERIA EDUCATIONAL TRUST
REPORT OF THE CHARITY TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2011

RISK MANAGEMENT

The Trustees continue to keep the Trust's activities under review, particularly with regard to any major risks that may arise from time to time. The major risks identified by this process have been mitigated to an acceptable level by internal control systems, insurance cover, third party project reports and other procedures as considered appropriate from time to time.

STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE ACCOUNTS

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Charity law requires the trustees to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards) and applicable law.

Under charity law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its net outgoing resources for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 29 March 2012
and signed on their behalf by

Derek R. Reeves, MBE
Chairman

THE BRITAIN-NIGERIA EDUCATIONAL TRUST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2011

	Notes	2011 £	2010 £
INCOMING RESOURCES			
Incoming resources from generated funds:			
Voluntary Income	2	10,306	9,022
Activities for generating funds	3	2,207	2,762
Investment Income	4	8,805	5,445
Members meetings		<u>1,461</u>	<u>1,734</u>
Total incoming resources		<u>22,779</u>	<u>18,963</u>
RESOURCES EXPENDED			
Costs of generating funds:			
Costs of generating funds		748	712
Charitable activities	5	72,746	111,224
Governance costs	8	<u>3,491</u>	<u>4,809</u>
Total resources expended		<u>76,985</u>	<u>116,745</u>
NET (OUTGOING) RESOURCES		(54,206)	(97,782)
(Losses)/Gains on investments	10	<u>(580)</u>	<u>4,385</u>
NET MOVEMENT IN FUNDS		(54,786)	(93,397)
FUND BALANCE AT 1 JANUARY 2011 (2010)		<u>490,586</u>	<u>583,983</u>
FUND BALANCE AT 31 DECEMBER 2011 (2010)		<u>435,800</u>	<u>490,586</u>

The notes on pages 8 to 11 form part of the accounts

THE BRITAIN-NIGERIA EDUCATIONAL TRUST
BALANCE SHEET AT
31 DECEMBER 2011

	Notes	2011	2010
		£	£
FIXED ASSETS			
Investments	10	97,047	97,627
CURRENT ASSETS			
Debtors	11	-	-
Cash at bank		<u>381,253</u>	<u>438,614</u>
		381,253	438,614
CREDITORS	12	<u>42,500</u>	<u>45,655</u>
NET CURRENT ASSETS		<u>338,753</u>	<u>392,959</u>
NET ASSETS		<u>435,800</u>	<u>490,586</u>
 REPRESENTED BY:			
Unrestricted funds		<u>435,800</u>	<u>490,586</u>

Approved by the Trustees on 29 March 2012
and signed on their behalf by:

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Derek R. Reeves, MBE

THE BRITAIN-NIGERIA EDUCATIONAL TRUST
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2011

1. ACCOUNTING POLICIES

a) Basis of Preparation

The accounts are prepared under the historical cost convention as modified by the adoption of market value for certain investment assets and in accordance with applicable accounting standards and the current Statement of Recommended Practice on accounting and reporting by charities: the Charities SORP 2005 and the Financial Reporting Standard for Smaller Entities (April 2008).

The charity has cash resources and has no requirement for external funding. The trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. They continue to believe the going concern basis of accounting appropriate in preparing the annual financial statements.

b) Income

All income is accounted for gross when receivable.

c) Expenditure

Expenditure is accounted for on an accruals basis and allocated to the fund to which it relates.

d) Grants

Grants payable are recognised as expenditure in the year in which a binding commitment to make payments is entered into.

e) Fund Accounting

Unrestricted funds held by the charity are those which can be used in accordance with the charitable objectives at the discretion of the Trustees.

2. VOLUNTARY INCOME

	2011 £	2010 £
Legacies	-	1,000
Memberships	6,517	6,787
Tax reclaim	1,328	1,010
Donations	2,461	225
	<hr/>	<hr/>
	<u>10,306</u>	<u>9,022</u>

THE BRITAIN-NIGERIA EDUCATIONAL TRUST
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2011

3. ACTIVITIES FOR GENERATING FUNDS	2011	2010
	£	£
Sale of Christmas cards	<u>2,207</u>	<u>2,762</u>
4. INVESTMENT INCOME	2011	2010
	£	£
Bank interest	4,205	1,962
Income from Unit Trusts and Bonds	<u>4,600</u>	<u>3,483</u>
	<u>8805</u>	<u>5,445</u>
5. CHARITABLE ACTIVITIES	2011	2010
	£	£
Grants (note 6)	48,191	93,261
Support costs (note 7)	<u>24,555</u>	<u>17,963</u>
	<u>72,746</u>	<u>111,224</u>
6. GRANTS	2011	2010
	£	£
VSO - (1 grant – individual)	-	2,000
VSO - In service Teacher Training Project	1,653	-
Student Grants - (2 grants - individual)	2,080	3,340
Hope for the African Child - textbooks	1,500	1,500
Gethsemane	2,540	-
UNIBEN project – Balance of Inverter systems	308	16,325
National Teachers Institute	7,063	7,920
Girls School Umutu	25,040	10,040
University of Lagos	136	136
Stella Maris Secondary School	4,040	-
Pacelli School for the Blind	3,831	-
Visiting Fellowship Plan	-	50,000
Council for Education in the Commonwealth – Gladwyn Lecture	<u>48,191</u>	<u>93,261</u>

THE BRITAIN-NIGERIA EDUCATIONAL TRUST
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2011

7. SUPPORT COSTS

	2011 £	2010 £
Members meeting	1,470	849
Administration	8,473	4,285
Nigerian Representative retainer and expenses	5,215	6,099
Fellowship Plan support costs	630	-
Telephone	153	206
Office rent	2,570	805
Printing, postage and stationery	3,886	3,046
Bank charges	5	5
AGM costs	<u>2,153</u>	<u>2,668</u>
	<u>24,555</u>	<u>17,963</u>

8. GOVERNANCE

	2011 £	2010 £
Board Meetings	587	2,009
Independent Review	2,500	2,400
Trustees Liability Insurance	<u>404</u>	<u>400</u>
	<u>3,491</u>	<u>4,809</u>

9. STAFF COSTS (INCLUDING TRUSTEES)

Wages and salaries	<u>8473</u>	<u>4,285</u>
Number of staff during the year (part time):		
Administration	<u>2</u>	<u>1</u>

Expenses reimbursed to one Trustee during the period totalled £117 (2010: £441, two trustees)
 No trustees received any remuneration during the period.

10. INVESTMENTS

	2011 £	2010 £
Market value 1 January 2011 (2010)	97,627	93,242
Additions	-	-
Disposals	-	-
Net unrealised gain/(loss)	<u>(580)</u>	<u>4,385</u>
Market value at 31 December 2011 (2010)	<u>97,047</u>	<u>97,627</u>

The investments were donated to the charity by The Britain-Nigeria Association and The Alhaji Sir Abubakar Tafawa Balewa Memorial Trust.

All investments are listed.

**THE BRITAIN-NIGERIA EDUCATIONAL TRUST
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2011**

11. DEBTORS

	2011	<i>2010</i>
	£	<i>£</i>
Other debtors	<u><u> -</u></u>	<u><u> -</u></u>

12. CREDITORS

	2011	<i>2010</i>
	£	<i>£</i>
Grants payable – within one year	10,000	<i>13,255</i>
– after one year	30,000	<i>30,000</i>
Independent exam fee	<u>2,500</u>	<u><i>2,400</i></u>
	<u>42,500</u>	<u><i>45,655</i></u>

13. CONTINGENT LIABILITIES

There were no contingent liabilities at the balance sheet date.

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF THE BRITAIN-NIGERIA EDUCATIONAL TRUST

We report on the accounts of the Britain-Nigeria Educational Trust for the year ended 31 December 2011, which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes.

This report is made solely to the Charity's Trustees, as a body, in accordance with s.145 of the Charities Act 2011. Our examination has been undertaken so that we might state to the Charity's Trustees those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our examination, for this report, or for the opinions we have formed.

Respective responsibilities of members of the Trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider an audit is not required for this period under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Acthave not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Aquis House
49 – 51 Blagrove Street
Reading

A R Lyon
CROWE CLARK WHITEHILL LLP
Chartered Accountants

30 March 2012